

GOVERNMENT OF WEST BENGAL
DIRECTORATE OF COMMERCIAL TAXES
14, BELIAGHATA ROAD, KOLKATA 700015

CIRCULAR

No. 130

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Consequent upon implementation of the 'Scale-linked designation' scheme in this Directorate, it has now been necessary to redefine the designations of various officers designated to act under the RTI Act, 2005. With a view to bring about the necessary changes, the following schedule has been prepared which should be strictly followed with immediate effect. For the purpose of column 2, 3 & 4 of the table below, the following will apply :

Where more than one person exists in the same post, the senior most person is only to be considered.

Where alternative posts have been mentioned in the same column, the first one is to be considered first.

Public Authority	Designation of the person who will act as Asstt. S.P.I.O.	Designation of the person who will act as S.P.I.O.	Designation of the person who will act as Appellate S.P.I.O.
(1)	(2)	(3)	(4)
Sales Tax Charge Office	ACTO/Head Clerk	DCCT/CTO	JCCT
Sales Tax Circle Office (including S.O.D., VAT Audit)	ACTO/Head Clerk	Sr.JCCT/ JCCT /DCCT	Additional CCT/WB
Corporate Division	ACTO/Head Clerk	Sr.JCCT	Additional CCT/WB
Central Section (Siliguri / Kolkata / Asansol) including ITC verification Cell	Respective ACTO/Head Clerk	Respective Sr.JCCT	Respective Additional CCT/WB
Sales Tax Range Office	ACTO/Head Clerk	DCCT/CTO	Sr.JCCT/JCCT
B.I. & Central Form Issue Section	ACTO/Head Clerk	Sr.JCCT/JCCT	Additional CCT/WB

G.A. Cell, Headquarters	Head Clerk	Sr.JCCT	Sri Birendra Nath Banerjee, Additional CCT/WB
Certificate & T.R.O. Officer	Nazir/Head Clerk	Sr.JCCT	Additional CCT/WB
Special Cell	ACTO/Head Clerk	Sr.JCCT/JCCT	Additional CCT/WB
VAT Refund Cell/ Central Refund Unit	JCCT/DCCT/CTO	Additional CCT/WB	Special CCT/WB
Office of the CCT/WB, Salt Lake	ACTO/Head Clerk	Sr.JCCT/JCCT	Additional CCT/WB
Office of the CCT/WB (CCT's Office, P.R.O. Section, Collection Cell, Verification Cell, I.S.D., Law Section, Central Registration Cell, Central Return Receiving Unit)	UDC	Sri Apurba Sen, Sr.JCCT (HQ)	Sri Birendra Nath Banerjee, Addl. CCT/WB
Profession Tax Unit & Range Offices located in districts	Respective APTO/Head Clerk/UDC	Respective DCPT/PTO	Respective JCPT
Profession Tax Range offices other than those located in districts	APTO/Head Clerk/UDC	JCPT	Sr.JCPT (HQ)
W.B. Central Unit-VI, Profession Tax, Behala	APTO/Head Clerk/UDC	DCPT/PTO	Respective JCPT
W.B. Central Unit-I, Profession Tax, Beliaghata	APTO/Head Clerk/UDC	DCPT/PTO	Respective JCPT

Commissioner
Commercial Taxes, West Bengal